

Business Advice Meeting - Information Sheet

Please note that in order to book a business advice session, you are required to complete this form. The information which you supply on this sheet will ensure the most beneficial outcome from your business advice meeting.

1. **Name:**
2. **Address:**
3. **Tel. No:**
Email:
4. **Website:**
5. **Business Type:** Pre-start up Start up Growing
6. **Length of time in business:**
7. **What business training/ experience do you have?**
8. **Number of employees? (Please note, if self employed then employees = 1)**
9. **CRO Registration No:**
Business Tax No:
10. **Are you currently in receipt of any of the following:**

Unemployment Allowance/ Benefit?
Back to Work Enterprise Allowance?

Please describe your type of Business:

Please describe your target customers
11. **Where do you see your business going in the future?**
12. **What was your turnover in the year 2010?**

13. What is your projected turnover for the year 2011?

14. What are your start up costs/current costs?

Capital (machinery/equipment)	
Salary/Labour	
Rent/Mortgage	
Marketing	

(Please outline marketing strategy)

How will your project be funded?

15. Loan:

16. Grant: